

OLAC CATALOGING POLICY COMMITTEE ANNUAL CONFERENCE REPORT

The meeting was held in the New York Hilton, June 27, 1986, at 8:00 p.m. Following introductions, the [minutes of the Midwinter meeting](#) were approved as circulated. Chair, Verna Urbanski, passed out copies of the final agenda, recently received copies of the amended version of Chapter 9, and a discussion document concerning the addition of sound characteristics to the physical description for videorecordings.

Non-print Serials:

Verna reported that no response has been received from the chair of MARBI regarding CAPC's letter requesting some action on the handling of non-print serials. The issue is not on the agenda for MARBI at this conference, and LC will not be moving soon on it. Verna will send a follow-up letter to MARBI and report at Midwinter.

Subfielding of Parenthetical Qualifiers:

Verna received responses from OCLC and UTLAS regarding addition of a subfield code for parenthetical qualifiers. Neither response was encouraging as each felt their system was handling (or, in the case of OCLC, will handle after Oxford project alterations) these constructed headings adequately. Glenn Patton (OCLC) suggested that some local systems might not be able to handle a subfield code. It was suggested that CAPC try to find out from local systems how they handle parenthetical qualifiers. Dorian Martyn suggested that we compile a wish list of things local systems could do regarding AV. The suggestion was refined to be a survey of systems and/or AV catalogers using systems, with the results published in LITA. No one volunteered for this project so it was tabled until Midwinter. Between now and Midwinter, Martha Yee will note down some of her ideas on this issue and will consult with Nancy Olson, who originally brought this issue to the Committee's attention. They will report at the Midwinter meeting.

Manual for Managing a Cataloging Department:

Verna explained the history of the project and the difficulty of being detailed without being system-specific. There are many general books already available on managing a cataloging department. It was moved and passed to officially drop the project. Thanks were expressed to John Lashbrook (Wright State University), Dorian Martyn (The Upjohn Company) and Verna Urbanski (University of North Florida) for their hard work on the project. Verna will prepare a [brief explanation](#) of the project for the newsletter.

Review of the Amended Final Version of Chapter 9:

Sheila Intner distributed her compilation of comments on Chapter 9. She proposed that the Committee prepare a position paper on the document to give to CC:DA before they begin their deliberations on Saturday. After discussion, the Committee members voted on the important issues and agreed to have Sheila Intner, Verna Urbanski and Dorian Martyn draw up an outline of CAPC comments for CC:DA.

Interim Cataloging of Computer Files:

The Committee reviewed some proposals put forward by Nancy Olson regarding interim cataloging of computer files while the rules are being revised. After discussion it was decided that CAPC would advocate continued use of the ALA guidelines for Chapter 9 materials until an official document replaced them. Records should be entered at an "I"

encoding level and the GMD "machine-readable data file" should continue to be used until it is officially rescinded. It was felt that as a policy, CAPC should function to endorse and promote standardization of AV cataloging. Ben Tucker noted that the publishers of AACR 2 might issue a pamphlet, but something about additions and changes to Chapter 9 should be in catalogers' hands by October.

Proposed Addition of GMD "art original" to Chapter 10, "art reproduction" to Chapter 8 and 10, and "toy" to Chapter 10:

All additions were endorsed by CAPC although some members expressed reservations about the use of the term "art reproduction."

Addition of (stereo.) to the Physical Description for Videorecordings:

After review of the discussion document, many members expressed concerns/reservations about proposing such an addition. Action on the topic has been tabled until the Midwinter meeting. Dick Thaxter will investigate the need/impact of such an addition for videorecordings and Martha Yee will do the same for films. They will report on their conclusions at Midwinter.

NACO Status for CAPC:

Verna noted that Music OCLC Users Group (MOUG) has, as part of its REMUS retrospective conversion project, been granted NACO status with one member acting as a conduit for submission of names to NACO. She suggested that OLAC might be interested in investigating similar status for CAPC for AV names. Dick Thaxter and Glenn Patton indicated some of the pitfalls of obtaining and implementing such a program. After several suggestions, it was recommended that NACO libraries be surveyed to find out if they routinely include AV names in their submissions. Verna will compose a letter and Dick will distribute it. Hopefully, the results of the survey can be published in the newsletter with a clearer path of action indicated by the results. Dick indicated that anyone who finds a name conflict between the form on the item and the form on the LC cataloging should notify LC of the conflict. He reminded everyone that since LC catalogs AV from work forms rather than the item itself, the cataloging is subject to errors caused by not viewing the item.

Retiring Members and New Chair:

Martha Yee and Carmela DiDomenico were thanked for their work on CAPC for the past two years. John Lashbrook has given his resignation also. Katha Massey, Chair of OLAC, is currently reviewing applications for the openings. Appointments to the Committee will be made at the Executive Board meeting Sunday night. Dorian Martyn will be the new Chair of CAPC for the upcoming year. Thanks were expressed to Verna for her excellent job as Chair of CAPC for the past two years.

--- Meeting adjourned at 10:51 p.m.

Respectfully submitted,
Susie Koch