

CAPC MINUTES
ALA MIDWINTER MEETING
JANUARY 6, 1989

The meeting began at 8:00 PM in the Sheraton Annapolis Room. There were 27 members and visitors present.

Verna Urbanski discussed the CAPC manual for locally produced materials. A problem that has been brought to her attention is the lack of a definition of "unpublished materials." Verna presented a draft of guidelines and copies of correspondence she had with Ben Tucker from LC. After discussion, it was the group consensus that a strict definition should not be attempted, but rather that some guidelines to help make decisions should be formulated. The manual subcommittee still needs more examples of unpublished computer files and graphics.

Work will continue on collecting copies of physical processing manuals. Examples should be sent to Karen Driessen or Sheila Smyth. It was felt that a column in the *Newsletter* on physical processing would not be sufficient to meet the membership's expressed needs.

CAPC then addressed MARBI discussion papers 21 and 25 concerning multiple version linkages. Members asked MARBI representative Bo-Gay Tong to express the committee's reservations and concerns regarding the discussion papers.

There was discussion of the new footnote in AACR2R describing activity cards as kits. Sheila Smyth will communicate our opposition to this basic change in cataloging for activity cards to the RTSD AV cataloging subcommittee. She will also communicate our support for the reservations expressed in 3JSC/Aus/1 regarding the rule change moving VHS, Beta, etc. to the last note, and support for the options suggested in 3JSC/Aus/1.

The meeting adjourned at 10:15 PM.