

**ONLINE AUDIOVISUAL CATALOGERS (OLAC)
CATALOGING POLICY COMMITTEE MINUTES
ALA CONFERENCE, JUNE 28,1991**

Reported by Ellen Hines, Secretary

The meeting was called to order at 8:00 PM by Sharon Almquist, CAPC Chair.

The minutes of the January 11, 1991 CAPC meeting were approved.

There was an addition to the agenda of a discussion about chief source issues surrounding series statements, title and Area 4.

Sharon read a letter from Ed Swanson (current CC:DA Chair) concerning OLAC's recommendation that "activity card" be made a GMD. He said that JSC approved the use of "activity card" both as a GMD and as an SMD, and approved adding its definition to the glossary (all of which were part of OLAC's recommendations). These changes will take effect after their publication (date to be announced later).

Sharon discussed the CONSER practice of cataloging computer file serials as serials vs. cataloging them as computer files. She spoke with Linda Barkley at the Library of Congress and was told that LC feels that cataloging these materials as serials fit the need much better than cataloging them as computer files.

Heidi Hutchinson updated CAPC on the status of the proposed SAC document "Guidelines for subject analysis of audiovisual materials". She prepared a document summarizing OLAC's concerns and suggestions on this issue and submitted it to the SAC committee chair. The issue will be discussed at Saturday's SAC meeting.

A discussion ensued on what should be considered the chief source of information for videorecordings. The need to include a video's container as a chief source was discussed by Lowell Ashley (from a series statement perspective), Alice Jacobs (concerning titles), and Nancy Olson (concerning publication information). For motion pictures and videorecordings only, an item's container is not a chief source for titles, series, publisher, etc. To address this inconsistency, CAPC recommended that we add "container" to the list of chief source priorities for audiovisual materials (and put it above "accompanying materials" in that list).

Alice Jacobs and Kathy Hart (National Library of Medicine) discussed some research done comparing how the bibliographic elements of some audiovisual materials (primarily medical videos, slides, and software) appear in a number of bibliographic sources. They asked CAPC to ponder the question "Do we need to preview the item to catalog it ... could we catalog from published indices?"

In response to a letter from Sharon Almquist, Ed Swanson (CC:DA Chair) asked OLAC to send a representative to Monday's CC:DA meeting to present our view on the Australian proposal (3JSC/Aus/1/rev) to move VHS/Beta-type information back to the physical description area. A

number of issues were discussed including: the extensive, studied process that led CC:DA to put this technical detail in a note in the first place, the problems that will arise in the 300 field when longer technical descriptions are needed, and the upcoming validation in USMARC update 3 of the 538 field for technical specifications. CAPC decided not to support the Australian proposal and this view will be communicated to CC:DA. (Joan Swanekamp reported that ALCTS:AV would be supporting the Australian proposal.)

Sharon led a discussion about some of the issues surrounding the cataloging of interactive media/multimedia. Many problems result because these materials are frequently sold/published separately which leads catalogers to catalog them individually, too. These items are found cataloged as computer files plus accompanying videos and as videorecordings plus accompanying computer files. The term 'kit' presents a problem for many catalogers and is used sparingly for these materials. Some institutions originally catalog them separately, then locally catalog them as a unit (using a "with" note).

(Joan Swanekamp mentioned that ALCTS:AV will be doing a program at ALA next summer on computer files and interactive media issues will also be covered.)

NEW BUSINESS:

A question was posed about the placement of the UPC code from a video container in the 024 field. CAPC may give future consideration to how this unique access point might be helpful during a database search for a video.

Another question came up about the use of a spoken title from a sound recording if there is no printed title anywhere on the item. The spoken title can be used in conjunction with a 500 note, explaining the chief source of information.

Katha Massey thanked Sharon Almquist for her hard work as CAPC chair.

The meeting was adjourned at 10:00 PM.