

**ONLINE AUDIOVISUAL CATALOGERS (OLAC)
CATALOGING POLICY COMMITTEE (CAPC)
ALA ANNUAL MEETING
MIAMI BEACH, FLORIDA**

JUNE 24, 1994

Minutes

The meeting was called to order by CAPC Chair Richard Harwood at 8:02 p.m.

Members present: Diane Boehr, Pat Thompson, Susan Bailey, Lowell Ashley, Brian McCafferty, Virginia Berringer, Nancy Rodich-Hodges

Guests: John Attig (MARBI liaison), Harriet Harrison (Library of Congress contact) and 23 other guests

1. Announcements:

- o R. Harwood introduced H. Harrison, who works in the Cataloging Policy Office at LC and will be OLAC's LC contact person.
- o R. Harwood sent around a copy of the roster for corrections.
- o The "Rationale for Cataloging Nonprint Collections" was added to the agenda under Old Business.

2. The [minutes](#) of the February 4, 1994 meeting were approved as printed in *OLAC Newsletter* 14 (2).

3. Old Business

- a. L. Ashley reported on the draft document "A Guide to the Bibliographic Control of Music Video Material." He will write CAPC and other interested groups a formal report on the status of the document. Ashley does not expect the guide to be available before 1995, possibly 1996. The MLA Bibliographic Control Committee has instructed Phil Schreur, Chair of the BCC Subcommittee on Descriptive Cataloging, in consultation with members of the Music Video Working Group, to prepare a discussion paper bringing together the diverse opinions on the "choice of entry" question as it relates to musical performances and moving image media within the broader context of AACR2R provisions for entry of other materials. This discussion paper may eventually be submitted to CC:DA as an encouragement to reexamine rules in AACR2R Chapter 21 as they are applied to moving image media. Ashley mentioned that the comments received from outside MLA usually did not agree with the guide's proposed changes to main entry. MLA/BCC will not be proposing changes for the choice of main entry to CC:DA.
- b. Interactive Multimedia Guidelines

Sherry Kelley reported for Laurel Jizba on the status of the *Guidelines for Bibliographic Description of Interactive Multimedia*. ALA has now published the Guidelines and they are available at the ALA Bookstore for \$10. A preconference

is being planned for ALA Annual Conference 1995, with a combination of vendor demonstrations, hands-on cataloging, and other cataloger training components. Institutes in the East and West are being planned for the following year. Kelley asked for input on the format of the institutes.

The Task Force held a forum today to recap their activities of the past 18 months. The draft guidelines are meant to be used for 6 to 12 months. Comments from catalogers using the guidelines should continue to be sent to L. Jizba.

K. Driessen mentioned that Ann Sandberg-Fox and L. Jizba will be holding workshops on cataloging multimedia at the October OLAC/MOUG Conference in Oak Brook, IL.

c. 6XX Field for Access to Audience Characteristics

J. Attig reminded CAPC members that the discussion on inclusion of audience characteristics had resulted from the MARBI proposal regarding field 658 for access to curriculum or course of study objectives. At an earlier meeting, CAPC had expressed interest in expanding the definition to include audience characteristics. Attig explained what was meant by audience characteristics, namely that the field would describe a special audience, such as "hearing impaired." There was still a question of whether this should be a fixed field element or a new 6XX field with or without a controlled vocabulary, and whether the 008 intended audience field could be expanded to accommodate this information.

Attig suggested that a CAPC subgroup put together a discussion paper in which the issues and various options are laid out for CAPC. N. Rodich-Hodges, V. Berringer, and J. Attig (consultant) volunteered to work on this.

d. Draft CC:DA Proposal on Closed Caption Note

D. Boehr distributed a clean copy of her draft CC:DA proposal on a change to rule 7.7B2, to which Verna Urbanski had also made some suggestions. Those were distributed as well.

Boehr's suggested addition to rule 7.7B2 reads: "If the item incorporates enhancements to facilitate user access, make a note indicating this." The added examples (not meant to be exhaustive) would be: Closed-captioned, Open-captioned, and Audio-enhanced.

There was some discussion as to whether this addition is appropriate to the language note specifically, and suggestions were made on how to tie it to the language aspect of material. J. Attig asked whether a rule interpretation change might be sufficient.

D. Boehr collected the CAPC comments and also plans to ask for input on the proposal from ALCTS AV on Sunday and bring a revised version of the proposal back to CAPC for approval. CAPC agreed to propose both a rule change and a rule interpretation change.

e. Rationale for Cataloging Nonprint Collections

R. Harwood distributed the latest draft of the "Rationale for Cataloging Nonprint Collections" and asked for comments prior to the Sunday night Board meeting, where he will submit the CAPC proposal to the Board for acceptance.

4. New Business

. MARBI Proposals/Discussion Papers

CAPC members had received copies of these documents prior to the meeting. MARBI liaison J. Attig summarized them and pointed out aspects of interest to CAPC.

Proposal 94-9: *Changes to the USMARC Bibliographic Format to Accommodate Online Systems and Services.* This proposal had its origins in the OCLC Internet Resources Cataloging Project. It deals with the description of the servers on which the documents are stored, the systems supporting online catalogs, e-mail servers, etc.

Proposal 94-13: *Interactive Multimedia Code for USMARC Bibliographic Format.* The proposal deals with identifying multimedia records within our databases. Leader/06 (Type of record) or data element in 008/26 (Computer Files format: Type of Computer File) are the options. It was reported that the discussion that took place earlier today at the Interactive Multimedia Task Force meeting led to general agreement that the 008 field solution would be more fruitful, though no consensus was reached. A. Sandberg-Fox pointed out that a change in Leader/06 would bring with it a complete new 008 string. In CAPC there was general consensus against a new Leader/06 for multimedia items, the preferred form of the data element in 008/26 remained unresolved.

Discussion Paper no. 79: *Defining Subfield \$v for Form Subdivision in the USMARC Formats.* This document was discussed at length at CAPC's Midwinter meeting (in the guise of Discussion Paper 74). Many CAPC members are interested in seeing a new subfield \$v, but at the same time are aware of the possible difficulties involved, such as effect on local systems and the question of retrospective conversion. CAPC will be interested to hear results of the MARBI discussion.

J. Attig briefly outlined the rest of the topics on the MARBI agenda for Miami, including a proposal for reforming the technique for linking fields within a record.

a. Lack of LC Copy for Videorecordings and Its Effect on Local Cataloging

L. Ashley reported that since the published videorecording cataloging unit at the Library of Congress was disbanded in 1991, very few LC videorecording records are being distributed. H. Harrison spoke on behalf of LC, saying that the current moving image cataloging priority is on archival and educational materials. Cataloging data sheets are being input as acquisitions records. A cooperative cataloging agreement with the University of Maryland may be arranged in the future. L. Ashley asked whether CAPC should consider making a formal statement of concern to LC, stating that the AV cataloging community misses LC as a participant in the resolution of problems that arise in the cataloging of these materials.

According to H. Harrison, LC's Ann Delacorte suggests that OLAC ask to have a non-voting representative to Cooperative Cataloging Council (CCC). The development of a core record for AV materials is not scheduled to start for at least 18 months. Harrison felt that pressure from OLAC would be taken very seriously.

L. Ashley listed some of the effects of not having LC copy for AV materials available in the shared database: inconsistency in contributed records, lack of resolution of problems, lack of authority records for names occurring on AV materials, development of the Dewey schedules pertaining to these materials has slowed to a stop, new subject headings pertaining to AV are not being developed.

R. Harwood asked L. Ashley and others to convey their ideas to him, so that he can bring them together in a formal letter to the named LC contact. OCLC, RLIN, and WLN statistics for contributed AV records would help support the case. Harwood asked to receive people's comments by the end of July, so that he can forward them to David Reser, Acting Team Leader, Coop Cataloging Team 1, LC (202) 707-7921, e-mail: dres@seq1.loc.gov.

b. CCC Core Bibliographic Record for Sound Recordings: Survey

This survey had been distributed to CAPC members prior to the meeting. R. Harwood asked that CAPC form a joint response to the survey from the group. However, it was found to be impossible to answer the questionnaire as a group, due to the very different cataloging needs of the various institutions represented. Instead, Harwood asked that each CAPC member fill out the survey from their own institutional point of view. The originator of the survey, Joan Schuitema, will be at the Sunday morning ALCTS AV meeting.

c. H. Harrison encouraged OLAC members to render their opinions on the following issue: Library of Congress now establishes individual video game titles as topical subject headings. LC is considering the following change: that individual video games be established not as topical subjects, but as uniform titles. An address to which to send comments on this subject was given out: Patrick Bernard, Policy

Specialist, Cataloging Policy and Support Office (CPSO), Library of Congress,
Washington, DC 20540, e-mail: CPSO@mail.loc.gov (Attn: Pat Bernard).

Eric Childress will send this request for comments out on the E-media listserv as well.

5. R. Harwood thanked H. Hutchinson, outgoing OLAC Secretary, for her two years of taking CAPC minutes.
6. The meeting was adjourned at 10:12 p.m.

Respectfully submitted,

Heidi Hutchinson, OLAC Secretary