

**CATALOGING POLICY COMMITTEE (CAPC)  
ALA ANNUAL CONFERENCE  
SAN FRANCISCO, CA  
June 27, 1997**

The meeting was called to order by Diane Boehr, CAPC Chair, at 8:00 PM. All CAPC members were present: Diane Boehr (Chair), Ann Caldwell, Marcia Evans, Catherine Gerhart, Marlyn Hackett, Mary Beth Fecko, Mike Esman, John Attig. There were 19 guests.

1. Members and guests introduced themselves.
2. The [minutes of the meeting of Oct. 4, 1996](#) (OLAC Conference in Denton) were approved as published in the Dec. 1996 *OLAC Newsletter* with corrections to the spelling of the names of CAPC Member Mike Esman and Cataloging Director of the National Library of Medicine, Christa Hoffmann.
3. Old Business
  1. Recap of business conducted by e-mail between February and June 1997 (Boehr)

CAPC was asked to submit a response on several items that came up between meetings:

1. Proposed standards for the core record for computer files

CAPC approved this standard overall with a question about the requirement of a call number when the other non-book standards for core records did not require one.

2. CC:DA proposal to replace the GMD for computer files

CAPC was split with about half in favor and half opposed to this proposal.

3. MARBI discussion paper on the 028 vs. 037 fields

This issue was discussed fully at the last CAPC meeting when the proposal was being prepared by the Music Library Association for submission to MARBI. CAPC members merely approved the final version of the proposal.

2. OLAC NACO AV Funnel Project Update (Ann Caldwell)

Ann Caldwell reported that as of June 25, 1997 the contributors have added or revised 875 authority records since the project began in October of 1996. Headings added have mostly been for personal names related to videos and motion pictures. There are varying levels of participation among the contributors in the program. One of the participants, Paul Mahle from the University of Georgia, has suggested compiling an annotated bibliography of reference sources that are useful for establishing headings for non-book materials. Ann attended the

series authority institute in Washington DC. in April. Although she is not ready to expand the project at this time, plans are being formulated for how this could be done.

3. Audience Characteristics Subcommittee report (Mary Beth Fecko)

This Subcommittee, consisting of Mary Beth Fecko (Chair), Virginia Berringer, John Attig, William Graves, and Meredith Horan, was originally charged with investigating various ways in which the bibliographic record could be augmented either textually or in coded form to indicate audience characteristics. At the time the Subcommittee was formed, the Americans with Disabilities Act had just been passed, and librarians were concerned about having to be able to identify or account for materials appropriate for various types of disabled users. This does not seem to be the issue it once was. There was also an interest in showing educational levels but there is another group working on this so the Subcommittee had decided not to address this aspect.

M. Fecko distributed the Subcommittee's final report to the other CAPC members. A correction was made to one MARC tag number mentioned in the report, and it was agreed that a section on learner characteristics would be taken out. Some discussion ensued as to what to do with the report. One of the alternatives put forth in the report was to develop a list or thesaurus of form/genre headings that could be used to describe materials for special audiences. The Subject Analysis Committee of ALCTS (SAG) is currently working on various aspects of form and genre headings. A motion was made and passed to forward the relevant portions of the report to the SAC. The report may also be published in the *OLAC Newsletter*. Also, the creation of a thesaurus would be an excellent project for the OLAC Research Grant to support if someone was interested in doing this and applying for the grant.

4. Rationale for cataloging nonprint material rewrite (Marcia Evans)

The latest draft of the document was distributed and discussed. Several suggestions were made by the Committee and audience members. It was agreed that M. Evans will write another draft, circulate it to Committee members and then forward it to the Board for approval.

5. Update on the Program for Cooperative Cataloging's core record standard for graphic and moving image materials (Boehr)

This standard has moved more slowly through the PCC approval process than the core record standard for computer files did, but it is now very close to being recommended for implementation. Some final changes being considered are to take out the 041; to take out the 546 for graphic materials; and to require the 546 for moving image materials only if "the linguistic nature of the of the material

cannot be inferred from other data in the record and is deemed critical for identification and retrieval." This last change is being further debated.

#### 4. New Business

##### 1. MARBI proposals and discussion papers (J. Attig)

John Attig reported on selected proposals and discussion papers that are on MARBI's agenda at this conference. (His complete report with an explanation of the documents and MARBI decisions can be found elsewhere in this issue.) CAPC did not have any strong recommendations on any of the proposals for J. Attig to take to the MARBI meetings.

##### 2. Draft document of the CC:DA Task Force on the Cataloging of Works Intended for Performance (John Attig for Martha Yee)

This is a very long and detailed document that examines how the existing rules for choice of entry apply to works intended for performance, such as music and motion pictures. The paper describes how in some cases the performance of a work is a realization of that work, and in other cases it results in the creation of new work with mixed responsibility. The paper makes some recommendations as to how the rules should be changed to address the concept of authorship and the definition of what constitutes a work. The document in its entirety is now posted on the CC:DA website at <http://archive.ala.org/alcts/organization/ccs/ccda/tf-wks1.html>. CC:DA is now soliciting comments about the document from the cataloging community. However, the issues addressed in this paper are going to be incorporated into Martha Yee's contributed paper for the upcoming International Conference on the Principles and Future Development of AACR. (This [conference](#) was described in the June 1997 *OLAC Newsletter*.) All the papers being discussed at this conference are posted on the conference website at <http://www.nlc-bnc.ca/jsc/index.html>.

This set of issues is very important to OLAC and D. Boehr said that CAPC may try to compose a response via email to the paper. Some initial responses from CAPC were that the cataloger doesn't always have sufficient information to determine what the composer intended, or whether a performance has been changed, and that applying the kind of guidelines the paper suggests would not be practical in many cases.

##### 3. Report on the CC:DA Task Force on Metadata (J Attig)

This task force is examining the Dublin Core Header, which is a set of data elements used for describing general electronic resources. Members are experimenting with methods for mapping this information into a MARC cataloging record, and the problems and costs of using this sort of record. Examples and discussions of how this might work are available on the Task Force's web page at <http://www.lib.virginia.edu/ccda/>.

5. Adjournment

D. Boehr noted that after this meeting of CAPC, Mary Beth Fecko's term as a member expires, and she will be replaced on the committee by Meredith Horan. The meeting was adjourned at 9:50 PM.

All Minutes Respectfully submitted,

Pat Thompson  
OLAC Secretary