

**ONLINE AUDIOVISUAL CATALOGERS
CATALOGING POLICY COMMITTEE (CAPC)
ALA ANNUAL CONFERENCE**

Philadelphia, Pa.
January 29, 1999

Minutes

The meeting was called to order by Cathy Gerhart, CAPC Chair, at 8:05 PM. CAPC members present included: Cathy Gerhart, Ann Caldwell, Brad Eden, Marcia Evans, John Felbinger, Marlyn Hackett, and Sheryl Horner. There were 15 guests.

1. Members and guests introduced themselves.
2. The minutes of the CAPC meeting of June 26, 1998, were approved as published in the September 1998 OLAC Newsletter with one correction- Marcia Evans was reappointed to CAPC.
3. Announcements

Meredith Horan reported that the National Library of Medicine began including the mode of access note in its Internet resource records.

4. Reports

a. NACO-AV Funnel Update

Ann Caldwell reported that ten new people were trained at the Charlotte Conference. Since July, 571 new authority headings have been reviewed and submitted to the Library of Congress.

b. Computer Files Core Record

Norma Hendrickson, Library of Congress, reported that the core standard for computer files would be discussed Saturday AM at the PCC Standing Committee on Standards. The final reviewer is the PCC Steering Committee. Adoption of the standard is expected in the spring. There were a number of minor modifications, as well as some language adjustments (related to the importance of content over the physical carrier). Footnotes became part of the paragraph.

c. Archival Moving Image Materials (AMIM) Second Edition Draft

The Chair asked for volunteers to compose the CAPC Task Force to Review the Draft AMIM. The group includes Brad Eden, Vicki Toy Smith, Ann Caldwell,

Marlyn Hackett, Johanne LaGrange, and Diane Boehr (consultant). Additional members are welcome and a chair remains to be appointed.

Arlene Balkansky, Chair of the LC Motion Picture, Broadcasting and Recorded Sound Division (MIB/RS) AMIM Revision Committee, spoke about the changes proposed in the second edition of the AMIM. She requested comments by March 15. The draft resides on LC's Cataloging Policy and Support Office home page (<http://lcweb.loc.gov/catdir/cpso/amimcovr.html>). Arlene distributed a summary of the changes. These changes include:

1. There is no longer any distinction made between "major" and "minor" change versions: whenever deliberate modifications are made to the contents of the original manifestation of a work, these new works are considered versions and are each cataloged separately from the original work.
2. Since works in another language and/or script will now be treated as versions, parallel titles have been defined much more narrowly, and are used only for rereleases and reissues in the same language which have no changes to the content of the work.
3. An option to use a main entry heading other than the title proper has been added.
4. This manual now allows the use of uniform titles and provides guidance for their use in Appendix D, M/B/RS Policy on Uniform Titles.
5. Many of M/B/RS's rule interpretations and policy decisions which were developed during the 15 years since the publication of AMIM have been incorporated into the rules.

Other important changes include:

- expanded rules for the statement of responsibility
- expanded rules for television materials
- new rule for works with a collective title
- elimination of "umbrella" series
- US MARC tagged examples reorganized and renumbered sections within chapters
- updated and expanded appendices, glossary, and index [index not included in draft]

Jane Johnson gave a presentation summarizing the work of the AMIA AMIM Revision Subcommittee, who have some serious disagreements with the AMIM draft. The Subcommittee's key areas of interest include transcription, uniform title, main entry, and definition of some terms. AMIA believes there are some problems in the draft related to clarity,

simplicity, and conformity to prevailing practice and existing standards. In addition, they believe AMIM should more closely conform to AACR2. The Subcommittee feels there is an overuse of options which complicates decision making and deviates from standard practice in a record sharing era. Jane also noted that the terms "work," "version," and "item" are used interchangeably in the draft but have very different meanings. Uniform title, parallel title, as well as reissue and re-release are redefined. This draft revision process offers a good opportunity re-think the structure of the rules. The Subcommittee is proposing three new chapters, uniform title, object of the record, and choice of access points and offer three alternative drafts, on their home page in the form of a comments document. The Subcommittee has another document on the Web, a discussion paper comparing the treatment of the physical description area (for preservation experts). The papers are available at: <http://www.amianet.org/>. Jane encouraged everyone to make a rigorous assessment of the AMIM draft.

- d.
- e. MARBI Proposals and Discussion Papers

John Attig reported on selected proposals and discussion papers that are on MARBI's agenda at this conference. (His complete report with and explanation of the documents and MARBI results can be found elsewhere in this issue.) CAPC did not have any strong recommendations on any of the proposals to take to the MARBI meetings.

5. Old Business

The Chair announced the members who compose the newly established [Subcommittee to Study the Terms and Definitions for Source of Title Notes for Internet Resources](#). The group includes Richard Baumgarten, Marcia Evans, Sue Neumeister (consultant), Maxine Sherman, and John Attig (consultant).

6. New Business

Since the NACO AV Funnel Project includes such a wide variety of libraries, Ann Caldwell suggests OLAC create a list of sources for authority work for AV materials. A few related finding aids have been discovered on the Web. It was noted that UCLA has a good annotated bibliography on the topic. Ann and Cathy will call for submissions on the OLAC-list and Newsletter. The Chair will recruit a volunteer to manage this task and Ann will serve as a consultant.

Romantic films are covered very poorly in the existing genre lists. To increase the number of headings; CAPC proposes to identify some terms that are missing and make submissions. No special subcommittee is formally established, but OLAC members will be encouraged to submit new genre heading terms. Arlene Balkansky said a new LC Moving Image Genre Form Guide is available. Even though Library of Congress gives

SACO training sessions at most ALA Conferences, there remains a need for SACO training among AV catalogers. John Attig noted the importance of a SACO mentor program. Diane Boehr, Lowell Ashley, John Felbinger, Sheryl Homer, and John Attig will serve as mentors.

Ann Caldwell requested a volunteer to serve as the OLAC ALCTS Media Resources Committee representative.

Ann Caldwell suggested considering an earlier time slot for the CAPC meeting. The Chair will discuss the change in time with the Executive Board and ALA.

The meeting adjourned at 9:55 PM.

Respectfully submitted,

Meredith Horan
OLAC Secretary