

**ONLINE AUDIOVISUAL CATALOGERS  
CATALOGING POLICY COMMITTEE (CAPC)  
ALA ANNUAL CONFERENCE  
New Orleans, La.  
June 25, 1999**

Minutes

The meeting was called to order at 7:35 PM. by Cathy Gerhart, CAPC Chair. Members present included: Cathy Gerhart, John DeSantis, Marcia Evans, Ann Caldwell, Brad Eden, John Felbinger, Marlyn Hackett, Robert Freeborn (intern), and Sheryl Horner. New member Iris Wolley and intern Shelley Zhang were unable to attend.

1. There were 22 guests. Members and guests introduced themselves. Virginia Berringer reminded OLAC members of the retirement celebration for Nancy Olson to be held after the membership meeting June 26. The CAPC Chair announced that Amy Wood would provide an update on the revised Archival Moving Images Materials (AMIM) at Midwinter ALA. Marlyn Hackett and her subcommittee consisting of Johanne LaGrange, Amy Wood, Ann Caldwell, and Brad Eden, were recognized for their work drafting the OLAC response to the AMIM revision.
2. The minutes of the CAPC meeting of January 29, 1999, were approved as published in the March 1999 Newsletter with one correction-the title should be ALA Midwinter Meeting.
3. NACO-AV Funnel Update (Ann Caldwell)

The project had a prolific year with the addition of 1,130 new names, 3 series, 24 subject headings, and 245 name changes entered from October 1-March 31, according to statistics from the Library of Congress. The University of Georgia, with Paula Moehle, led the 17 participating institutions with the addition of 569 names.

4. Subcommittee on Source of Title for Internet Resources (Marcia Evans)

Marcia circulated the Source of Title for Internet Resources document and invited comment. The audience reached consensus quickly that the document should offer definitions and general guidelines rather than make specific recommendations. Such guidelines might advise catalogers to prefer visible sources of information over source codes or establishing priority of sources when given a variety of choices. A few spoke up expressing the view that some ambiguity is not a bad thing, since catalogers routinely exercise judgment skills. In addition to explaining words like "flash screen," this document is expected to assist catalogers in identifying what they have as well as aid in reducing the creation of duplicate records. John Attig suggested metadata be addressed in the document. The Subcommittee will survey catalogers to gather additional information.

Revisions will be shared on OLAC-List and comments are encouraged. The final version will reside on the OLAC Web page. When the document is complete, AUTOCAT and INTERCAT readers will be notified.

## 5. MARBI Proposals and Discussion Papers

John Attig reported on selected proposals and discussion papers that are on MARBI's agenda at the conference. (His complete report with an explanation of the documents and MARBI results can be found [elsewhere](#) in this issue.). CAPC members did not have any strong recommendations on any of the proposals to take to the MARBI meeting.

Discussion Paper 114, Seriality and MARC 21, served as an introduction to an informative discussion about integrating resources, a potential new category of materials. The paper originated from a work prepared for the Toronto Conference on AACR and recommends defining two types of publications: 1. finite (those that are complete or intended to be complete), and 2. continuing (continuing resources would include traditional serials issued in discrete issues, and resources such as Web sites or loose-leaves which change over time, but the changes are integrated into the whole).

Jean Hirons and her study group reported to the Joint Steering Committee in April and the recommendations are being circulated worldwide for review and comment. Issues to be resolved are:

- Whether integrating resources should be a category in and of themselves with a new leader code, or if they are a subset of either the current monographic or serials format;
- Do we need to amend the rules and MARC coding to display information about the current publisher as well as the original publisher in the publication area?
- Do we need to revive latest entry cataloging conventions for integrating resources, and if so, do we need to distinguish this type of latest entry, from pre-AACR2 latest entry?

## 6. Old Business

### List of Sources for Authority Work for AV Materials

This Subcommittee, which includes Robert Freeborn, John Felbinger, Sheryl Homer, and Ann Caldwell (ex officio), is charged with developing an annotated bibliography of reference sources for AV name authority work. A request for favorite sources will go out on the OLAC-List. Someone commented that Martha Yee had produced a related work. The CAPC Chair asked for a volunteer to chair the committee. The final document will be available on the OLAC Web site.

7. New Business

*Guidelines for Coding Electronic Resources in Leader/06* (from the Network Development and MARC Standards Office, Library of Congress)

CAPC felt there was a lack of clarification in this document and will write and send examples to CPSO, Library of Congress, with their concerns. The Committee will seek guidance on what is meant by "numeric data that can be manipulated." One problematic example mentioned was the CNN Web site, which consists of pictures, text, and videos. These categories are particularly difficult for libraries who do not view their items during the cataloging process.

The meeting adjourned at 9:10 PM.

Respectfully submitted,

Meredith Horan  
OLAC Secretary