

**ONLINE AUDIOVISUAL CATALOGERS  
CATALOGING POLICY COMMITTEE (CAPC)  
ALA MIDWINTER CONFERENCE  
Philadelphia, Pennsylvania  
January 24, 2003**

**Minutes**

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Iris Wolley, CAPC Chair, called the meeting to order at 7:30 p.m. Members present: Lisa Bodenheimer, Valerie Bross, Lynnette Fields, Robert Freeborn, Greta de Groat, Susan Leister. Ex officio member present: John Attig.

There were 32 attendees at the meeting in total.

1. Welcome and Introductions

Iris Wolley introduced CAPC members and welcomed guest to the meeting. She also gave an overview of CAPC's work and invited applications for open CAPC positions.

2. Minutes

Minutes of the CAPC meetings at ALA Annual, held on June 14, 2002, and at the OLAC Conference, held on September 29, 2002, were approved.

3. Announcements

Guidelines for summary notes in the catalog record are now available at the CAPC page on the OLAC Website. Lisa Bodenheimer, the Chair of the Task Force, thanked those who contributed. Lisa especially thanked Sheryl Holmes, the first Chair of the Task Force. The report can be found at <<http://www.olacinc.org/capc/summnotes.html>>.

The DVD primer has also been edited and is posted to the Web <<http://www.olacinc.org/capc/dvd/dvdprimer0.html>>. The CAPC chair acknowledged Robert Freeborn, who chaired the Task Force.

Sophie Bogdanski from West Virginia University is now the CC:DA Audience Observer.

4. Reports

a. NACO-AV Funnel (I. Wolley for A. Caldwell)

The OLAC Funnel Project contributed 2,093 names, 9 series, and modified 342 names in the past fiscal year.

b. MARBI Report (J. Attig)

MARBI has a light schedule this ALA. There will be a discussion and review of XML and MARC.

Proposal 2003-02 suggests the addition of subfield \$u to 538. The group had no objections to this proposal.

Discussion paper 2003-DP02 concerns coding for graphics in leader/06. Instead of using the current designations of projected and nonprojected graphics, this paper suggests using moving image and still image. This would result in moving the code for slides, filmstrips and transparencies from "g" to "k." Implementation would be biggest issue, as well as the cleanup of old records.

2003-DP03 concerns adding 024 to *MARC21 Authority Format*. There were no objections.

[John's complete report](#) with the outcome of discussions appears elsewhere in this issue.

c. CC:DA Report (J. Attig for S. Bogdanski)

CC:DA will discuss rule revision proposals for Chapter 25, which will clarify whether uniform titles are identifying "works" or "expressions." Additional rules may be added for when expressions are not sufficiently identified. This step introduces FRBR into AACR. JSC is committing to major rule revisions. Whole chapters will be rewritten in major ways. Chapter 21 will be cast in FRBR terms. There will be a new Part III on authorities. The 2003 should include a new index. The 2004 revision package should eliminate Area 3 in Chapter 9, a revision of when to make a new record, and correction of examples in Chapter 3.

For the outcome of CC:DA discussions, see [John Attig's CC:DA report](#) elsewhere in this issue.

d. Conventional Terminology Task Force

<<http://www.olacinc.org/capc/ct.html>>

Changes have been reviewed. This Task Force is still active, and continues to monitor outcomes of conventional terminology, GMD, and SMD discussions.

e. Subcommittee on Source of Title Note for Internet Resources (I. Wolley for S.

Miller) <<http://www.olacinc.org/capc/stnir.html>>

Broken links have been noted. More work is needed in addressing Source of title for Integrating Resources.

- f. Integrating Resources Task Force (I. Wolley for S. Miller)  
<<http://www.olacinc.org/capc/ir.html>>

Plans are to release in time for the Toronto meeting. CAPC members are currently reviewing the draft.

- g. Chapter 3 Task Force (R. Lubas)  
<<http://www.olacinc.org/capc/ch3.html>>

Lubas reported that the Chapter 3 presentation was underway and is currently being reviewed by volunteer experts Mary Larsgaard and Paige Andrew. After this review the presentation will be distributed to CAPC members.

- h. *Authority Tools for Audio-Visual and Music Catalogers: An Annotated List of Useful Resources* (I. Wolley for D. Procházka)  
<<http://www.olacinc.org/capc/authtools.html>>

Robert Bratton is the newly appointed editor of this document. Current updates have been added to the website.

- i. OLAC/CAPC Expert Panel Task Force (L. Bodenheimer)

This is a new Task Force. They will be looking at the feasibility of an expert panel, how much interest there is within the membership, and the needs of the membership.

## 5. Old Business

There was no old business.

## 6. New Business

There was a recent discussion on the OLAC-List of the correct usage of Closed and Open captioning. As this is a topic that comes up regularly, CAPC will create a document to address the issue. This led to a discussion of a CAPC guide to "Best Practices."

## 7. Adjournment

The meeting was adjourned at 9:20 p.m.

Respectfully submitted,

Rebecca L. Lubas  
OLAC Secretary

[Return to Table of Contents](#) | [Previous Section](#) | [Next Section](#)

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Last updated: April 4, 2003