

**ONLINE AUDIOVISIAL CATALOGERS
CATALOGING POLICY COMMITTEE (CAPC)
ALA ANNUAL MEETING
Chicago, Illinois
Friday, June 24, 2005**

Minutes

Lisa Bodenheimer, CAPC Chair, called the meeting to order at 7:30 p.m. *Members present:* Lisa Bodenheimer, Susan Leister, Linda Seguin, Lynette Fields, Kelley McGrath, Steven Miller. *Ex officio members present:* John Attig, Greta de Groat.

There were 28 attendees in total.

1. Welcome and Introductions

The meeting was called to order at 7:30 p.m.

The purpose of CAPC was given: "The purpose of the Cataloging Policy Committee of the OnLine Audiovisual Catalogers, Inc. (CAPC) is to represent the concerns of AV catalogers in matters relating to the formation, interpretation and implementation of national and international cataloging standards and related matters".

2. Approval of Minutes

The [minutes](#) from the CAPC Meeting held on January 14, 2005, at the ALA Midwinter Meeting in Boston, Massachusetts were approved.

3. Announcements (L. Bodenheimer)

Outgoing CAPC members Steve Miller and Lynette Fields were thanked. Incoming CAPC member Jeanette Ho and interns Lisa Robinson and Julia Dunlap were welcomed.

4. Reports and Discussions

a. **MARBI Report (J. Attig)**

Proposal 2005-07 makes it possible to use 041 \$b for all languages for which there are subtitles on a DVD or video, including languages which duplicate the spoken language(s) given in \$a, originated with CAPC. The LC MARC office reworked the proposal, and the proposal was then passed by MARBI.

Proposal 2005-04/R is a proposal to create a subject field for hierarchical geographic names. The information would be placed in a 662 field. MARBI is still examining the details of creating subfields, and trying to figure out how to generalize geographic hierarchies since it has proved to be very difficult to anticipate all the possible hierarchies that can exist for a place. Authority control conventions for this field have not yet been discussed.

Proposal 2005-08 relates to coded data for music for the form of music and the medium of performance. These codes are in the 008 and 047 and 048 fields. At present, the accepted codes are part of the MARC format, but the International Association of Music Libraries wants their list of codes to be authorized for use as well.

Proposal 2005-06 is to provide access points for images--terms that tell what is depicted in a visual resource rather than giving the subject of the image. The relator subfields \$e and \$4 are to be used for depiction in 6xx subject fields.

A late addition to the MARBI agenda was a discussion paper by Sally McCallum on using MARC 21 with FRBR record configuration. The report discusses what information should go in bibliographic records versus what information should go in authority records, what level of bibliographic records information belongs to, and also discusses what information belongs in holdings records. The objective of the report is to make it clear that, in an exchange environment, complete records must be exchanged. So, for example, a library using a VTLS catalog that dissects records to "FRBR-ize" them would need to have a mechanism to put the records back together for dissemination.

b. ***CC:DA (G. de Groat)***

Update on the creation of a new descriptive cataloging code (now called RDA: Resource Description and Access). Please see the full [CC:DA report](#) of this issue.

c. ***Subcommittee on Source of Title Note for Internet Resources (S. Miller)***

This subcommittee has been creating a document "Source of Title Note for Internet Resources". The committee endorses the [current document](#) (3rd rev., 2005-06-20).

Discussion of the document: the Subcommittee tried to step back from being completely comprehensive. Instead of two sources of information, they picked one source and location and came up with three main terms: home page, html header, and Web page, which is to be used only for "single" page documents. IPDF documents use print terminology and the page number, which appears on the document itself since the electronic page numbering vanishes when the resource is printed. For serials, CONSER's terminology is used. The glossary is now a selected list of commonly used terms.

CAPC voted to endorse the current draft of the document (3rd rev., 2005-06-20).

d. ***Added Entries for Non-Human Actors and Other Entities (G. de Groat)***

Comments were solicited from the OLAC membership on how to handle names of animal actors, deities, legendary characters, etc. It was determined that the membership wanted to be able to use these entities as names. CAPC had countered with the suggestion that the entities be used as 1xx fields and be formulated according to subject rules, and be used as subject added entries.

After a lively discussion, it was deemed that this proposal was of limited applicability and presented numerous problems in execution. After some discussion, it was recommended by the Committee that the proposal be re-written as an informational paper and submitted to the Library of Congress, ARLIS (currently working on a similar proposal for building names) and the CAPC Website so that the extensive research done on this proposal might serve some future purpose.

- e. ***FAQ/Best Practices Subcommittee (C. Gerhart)***
The Subcommittee will have a report prepared for the Midwinter meeting.
- f. ***CAPC Resource Maintenance Task Force (S. Roe)***
No report.

5. **New Business**

- a. ***AACR3 Examples Project***
The AACR3 Examples Project will now be called the RDA Examples Project. Any work on this project should be set aside until the new draft is issued.
- b. ***Subject Headings for Media Materials***
It was noted that there are many gaps and hierarchical oddities in LCSH as applied to media materials, owing to LCSH's dependence on literary warrant (and the fact that they do not do extensive cataloging of media materials). A SACO funnel project was proposed. It was also suggested that many of the terms needed for media materials are form/genre terms rather than subjects and that a broader discussion of what are appropriate subject terms was needed. Then, terms could be taken to SACO for approval.

There was discussion about the possibility of having a focused working session on the topic of AV subject headings and genre terms. Lynn El-Hoshy or another SAC member and Martha Yee would be good people to lead the session, if it were possible to arrange.

- c. ***Meeting Times***
It is not known how ALA's restructuring of the conference schedules will affect the CAPC meeting. It is possible that the time of the meeting will have to change.

6. **Adjournment**

Respectfully submitted,

Amy K. Weiss
OLAC Secretary

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Last updated: November 21, 2005